

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
Wednesday 13th July 2022 7:15pm @ The Centre, Halton**

Chair: Cllr Slinger

Present: Cllr Coates, Cllr Turner, Cllr Lamb, Cllr Buntin (arrived 19:30), 2 members of the public

Clerk: Luke Mills

22/07/085 To receive apologies for absence and to approve the reasons given

Cllr Sewell, Cllr McAleer

22/07/086 To consider and approve the minutes of the meeting held on 8th June 2022

It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.

22/07/087 To receive declarations of interests and dispensations

Cllr Turner declared an interest in 22/07/094.

22/07/088 Suspension of Standing Orders

Two residents objecting to Planning Application 22/00584/FUL

The planning application aims to convert a garage / workshop into an 8 bedroom / 16 person holiday let. They would like the council to object to this change in use, which has been previously refused. They highlight that nearly all visitors travel by cars and worry that the wildlife, such as otters will be adversely affected by the large increase in traffic/use.

22/07/089 To consider and approve reports:

a) District Councillor Report

Nothing to report.

b) Open Spaces, allotments & burial ground

Open Spaces

Completed/In Progress

- Strimming of various public footpaths which were becoming overgrown
- Awaiting quote from electrician

Planned

- Relocating some of the existing bins – awaiting confirmation from District Council
- New car park markers – no progress yet
- Repair of burial ground gate
- Preparing & repainting football shelter.
- Repairing the boardwalk (see item on tree works)
- **Action:** Ask Envirocare to ensure that the small triangle patch at St Wilfrid's Park is cut regularly

Hours

- 132 hrs last month (excl. of holidays & sickness)

Open Spaces

- **It was resolved:** to allocate one of the benches as a "Happy/Chatting Bench"
- **Action:** Clerk to ask the resident if they have a bench preference
- **Action:** Monitor the mole activity on the Quarry Road for the moment to see if it becomes a real problem

Burial Ground

- Nothing to report

Allotments

- One plot has changed tenants

c) HCA

- Nothing to report.

d) Finance Report

- The Clerks Expenses & Tree Works budgets will be over-budget.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,280	Salary - Clerk	2,407	4,873	42,937	Precept	42,937	-
12,480	Salary - Groundstaff	4,098	8,382	1,020	Allotments	30	990
5,267	Public Works Loan	-	5,267	160	Rent	150	10
6,400	Grass Cutting	4,169	2,231	1,300	Burial Ground	114	1,186
150	Hedge Cutting	-	150	20	Bank Interest	38	-
540	Pest control	878	-	-	Damage	-	-
450	Play Inspection	520	-	-	General	2,394	-
4,600	Repairs & Renewals	847	3,753	-	Grants	-	-
380	Pitch Feed	375	-	-	Donations	4,194	-
1,000	Tree Works	550	3,000		VAT	-	-
450	Audit	108	342				
72	Bank Charges	18	54	45,437	TOTAL	49,857	2,186
200	Clerks Expenses	303	100				
950	HCA	65	885		CASHBOOK BALANCES	ACTUAL	<i>Forecast</i>
2,448	Insurance	-	2,448		Gross Receipts	£65,612	67,798
655	Subs	490	165		Gross Payments	£22,359	49,168
400	Training	-	400		CASHBOOK BALANCE	£43,253.21	£18,630.32
65	Water	33	32				
130	Website	-	130		BANK BALANCES (30/6/22)		
20	S137	-	20		Current a/c	73.06	
43,937	BUDGET TOTAL	14,860.89	32,232		Deposit a/c	44,948.91	
					BANK BALANCE	£45,021.97	
-	Assets	2,005	-				
-	Misc services	3,418	-		FUND BALANCES		
76	B4RN	-	-		General A/C	£22,744	
882	Emergency Response & Flood Gra	-	882		Village Improvement A/C	£17,509	
	VAT claimed	-			MUGA Sink Fund A/C	£3,000	
	VAT to be claimed	2,075			FUND TOTAL	£43,253.21	
44,895	GROSS TOTAL	22,359	49,168				

It was resolved: to accept the Finance Report to 13th July 2022

e) Planning

New Applications

- [22/00584/FUL](#) | Change of use from workshop to 8 bed holiday let, including the erection of a first floor extension and single storey extension with sunken access and a green roof to provide garden/amenity space with balustrade, installation of timber cladding, new windows and doors, and juliet balcony's to the north and south elevations
 - Lune Garth The Hermitage Estate Low Road Halton Lancashire
- [22/0100/TCA](#) | Felling of one silver birch
 - Pipers Wood Church Brow Halton Lancaster Lancashire LA2 6LP
- [22/00545/LB](#) | Listed building application for the installation of new flooring and painting of staircase flooring and removal of wooden beam above fireplace and installation of mantelpiece
 - Ghyll House Aughton Brow Aughton Lancaster Lancashire LA2 8LU

Permitted

- 22/00647/FUL | Erection of a single storey rear extension
 - 3 Hazelbank Halton Lancaster Lancashire LA2 6RG
- 22/00419/FUL | Erection of a two storey side extension, demolition of existing garage and erection of a detached garden room Open for comment icon
 - 106 High Road Halton Lancaster Lancashire LA2 6PU
- 22/0091/TCA | Fell 1x T103 (Sycamore) and prune T105, T107, T109 (Oaks) to remove damaged branches
 - Halton Community Association The Centre Low Road Halton Lancaster Lancashire LA2 6NB
 - Tree Works application by Jon Oliver on behalf of the Parish Council
- 22/0092/TCA | Fell 4x Ash trees

- Halton Community Association The Centre Low Road Halton Lancaster Lancashire LA2 6NB
- Tree Works application by Jon Oliver on behalf of the Parish Council
- 22/00573/PLDC | Proposed lawful development certificate for the decommission of the existing septic tank owned and used by no's 14 and 12 Arrow Lane, and laying of new pipe work connecting into existing drain at no. 10 Arrow Lane
 - 10-14 Arrow Lane Halton Lancaster Lancashire LA2 6QN

It was resolved: to object to 22/00584/FUL on the grounds of inadequate parking, highway safety, increased traffic, impact on an AONB, increased density of buildings, previous refused planning application and impact on the local nature.

22/07/090 To note resignation of Brian Jefferson

Brian Jefferson MBE has volunteered on the Parish Council, Halton Community Association and more recently Halton Lune Hydro for over 20 years. His recent move away from the village means that he has resigned as councillor; we will miss his energy and thinking. We would like to take this opportunity to thank him for the enormous amount of time, effort, and commitment he has put into the village over the years and wish him all the best for the future.

Action: Clerk to organise a handover meeting for the current projects and social club.

Action: Clerk to remove B. Jefferson from the bank signatories.

Action: Clerk to inform the District Council and display a Notice of Casual Vacancy.

22/07/091 To consider councillor portfolios and responsibilities

It was resolved: to defer this until the next meeting

Action: Clerk to send out list of potential responsibilities for consideration by councillors

22/07/092 To consider proposed plans for business park on edge of village

It was resolved: Cllr Coates to discuss restarting the Neighbourhood Plan with the Planning Department.

Action: Clerk to distribute the most recent copy of the draft Neighbourhood Plan.

Action: Clerk to ask District Councillor on the timescale for the Local Plan.

It was resolved: to hold a consultation event at the Centre in September

22/07/093 To consider urgent tree works and boardwalk repair

The arboriculturalist identified six trees which should be felled and various others that needed work. The tree works applications have been approved by planning where applicable. Three tree surgeons have been contacted.

The first tree surgeon recommended dealing with the most urgent trees first and suggested:

- T103 - Sycamore behind the boardwalk
- T114 - Ash tree leaning over the car park on Quarry Road.
- T111 – Cherry (mainly because it would be cost-effective to do this at the same time as the Sycamore)

The quote for removal of the Sycamore assumes that the boardwalk has been removed. Felling the tree with the boardwalk in place, would likely double the cost, due to extensive roping and/or hire of crane.

It was resolved: to accept the quote for the removal of T103, T114 & T111 for a cost of £2,550 + vat.

It was resolved: to fence off the play area underneath the Sycamore tree in preparation for felling

It was resolved: to dismantle the boardwalk sections underneath the Sycamore tree.

Action: Clerk to ask for a contribution from the owner of the Manor House.

Action: Clerk to organise new sand for the sand pit

22/07/094 To consider the results of the PWLB survey and next steps for play/recreation area improvements

Wardell Armstrong have quoted £5385.50 + VAT for surveying the drainage of the football pitch.

It was resolved: let Halton Juniors proceed with their plans (6-year pitch improvements, ball fence).

Action: Clerk to organise a meeting with Halton Juniors to discuss the overall plans.

22/07/095 To consider update from the anti-social behaviour meeting

Cllr Lamb joined the local Community Connectors discussion where they discussed anti-social behaviour. Some youngsters do not feel involved with the local communities. The Centre are considering ways to engage with young people.

22/07/096 To consider update from the Flood Action Group

It was resolved: to defer to next meeting.

22/07/097 To consider update on the Castle Hill project

Cllr Coates had a zoom session with Heritage Lottery. The next stage is to start working a bid for funding. They want to organise a site visit. The PC will need to agree some form of public access to the site. Oxford Archaeology will also organise a site visit. It would be useful to be able to show evidence of public interest, including other groups and organisations.

22/07/098 To consider update on Queen's Jubilee tree planting

The trees from the Woodland Trust have been approved. Protectors and stakes will need to be purchased.

Action: Clerk to organise a meeting with Envirocare to discuss location(s) for the trees.

22/07/099 To consider repairing and respraying the MUGA

Small holes (~2") are appearing on the MUGA and the painted anti-slip surface is showing signs of wear. It is recommended that the surface is repainted every 1-3 years depending on the wear. The installers have quoted:

- Cut out and remove a maximum of 4m2. £ 1350 ex vat
- Respray in green anti slip paint and line markings 480m2 - £5642 ex vat

It was resolved: to postpone any work until next year

22/07/100 To consider purchasing signs for the Centre

It was resolved: to purchase new signs at a cost of £330.63 + vat

22/07/101 To consider content for the Prattle

Action: Cllr Slinger to produce an article on the neighbourhood plan and business park

Action: Clerk to produce an article noting Brian Jefferson's departure and the tree works.

22/07/102 To consider and approve accounts for payment for expenses incurred since the last meetingPayments for Approval

Ref	Payee	Description	TOTAL	NET	VAT
33	Water Plus	Burial ground water	8.14	8.14	
34	Unity Trust Bank	Service Charge	18.00	18.00	
35	Dennis Barnfield	Parts	55.39	46.15	9.24
36	Envirocare	Grass cutting - June	1,223.64	1,019.70	203.94
37	HCA	Room hire (Apr-Jun)	64.80	64.80	
38	PlayDale	Annual inspection	624.00	520.00	104.00
39	L Mills	Salary & reimbursements	755.36	730.57	24.79
40	G Bretherton	Salary	345.00	345.00	
41	C Richardson	Salary & reimbursements	486.43	486.43	
42	P Bucklow	Salary	530.00	530.00	
43	T Green	Reimbursements - USB keys	100.00	100.00	
TOTALS			£ 4,210.76	£ 3,868.79	£ 341.97

It was resolved: to approve the above expenditure.

22/07/103 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 14th September 2022 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 21:15pm. Minutes subject to approval at the next meeting.

Signed..... Chair Date